

SEYLAN BANK
APPLICATION FOR INTERNET BANKING - COMMERCIAL ACCESS

(To be filled in BLOCK CAPITALS)

To The Manager Branch
 Please provide us with the above facility, information required is provided below.

1. Business Name	
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2. Corresponding Address	
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3. Business Reg. Number/ Date of Incorporation	
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4. Type of Business	
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5. Business Phone/ Fax	
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6. Business E-Mail	
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7. Accounts Details. Please indicate (√) the account from which charges are to be recovered.			
Branch	Account Number (Please state the 15 digit Account Number.)	Account Type	Charges to be Recovered
	□ □ □ □ - □ □ □ □ □ □ □ □ □ □ - □ □ □ □		<input type="checkbox"/>
	□ □ □ □ - □ □ □ □ □ □ □ □ □ □ - □ □ □ □		<input type="checkbox"/>
	□ □ □ □ - □ □ □ □ □ □ □ □ □ □ - □ □ □ □		<input type="checkbox"/>
	□ □ □ □ - □ □ □ □ □ □ □ □ □ □ - □ □ □ □		<input type="checkbox"/>

8. Number Of Users Required (Additional charge of LKR 250/= if number of users exceeds 3) *	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>		

I/We acknowledge having read and understood the terms and conditions (available on <https://www.seylanbank.lk/corporate/ib-terms-conditions>) subjected to Seylan Internet Banking Service and agree to abide by the terms and conditions laid down therein. I/ We also agree to the deduction of **LKR 1000/-** from our account as the annual subscription for this service.

Date	Authorised Signature(s) on Company Rubber Stamp

***Note -** Fill out separate *User Information* forms for each users mentioned in (4) above.

For Branch Use Only	
Signature Verified /AML Checked	Authorised by (Branch Manager's Signature on Rubber Stamp)

Data Captured by

COMMERCIAL ACCESS - USER INFORMATION

(To be filled in **BLOCK CAPITALS**)

Business Name					
1. Name In Full (Please underline surname)		Mr/Ms/Dr/Rev/.....			
2. National ID No. (Mandatory)		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Preferred User Id (Max 10 characters)		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. Telephone No.(s)	Residence	Office	Mobile	Other	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
5. E-Mail address		<input type="text"/>			
6. Present Position		<input type="text"/>			
7. Internet Banking Permission(s) To User		Please ✓ the appropriate box ;		Yes	No
Display Balance Inquiry /Account History Inquiry		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fund Transfer Own Accounts – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fund Transfer Own Accounts – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fund Transfer Third Party Accounts– Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fund Transfer Third Party Accounts – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utility Payment – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utility Payment – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SL Custom Payment – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SL Custom Payment – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standing Orders – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standing Orders – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EPF Payment – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EPF payment – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bulk/ Salary Upload – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bulk/ Salary Upload – Verify		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bulk/ Salary Upload – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Government Payment (IRD, BOI, Port Authority....etc.) –Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Government Payment (IRD, BOI,, Port Authority....etc.) –Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ETF Payment – Initiate (ETF Registration No. is mandatory)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ETF Payment – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheque Book Request – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cheque Book Request – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
User Message – Initiate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
User Message – Approve		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Date	Signature of User	Customer Authorised Signature(s)			
Branch Use:					
Signature Verified					

ON A COMPANY LETTER HEAD

CERTIFIED EXTRACT OF THE RESOLUTION NO. OF THE BOARD OF DIRECTORS OF (PRIVATE) LIMITED AT NO..... (“COMPANY”) PASSED AT THE MEETING HELD ON

INDEMNITY - Internet Banking - Commercial Access

IT WAS RESOLVED THAT the said Company having applied for Seylan Bank Internet Banking Facility, understand and agree that the following functionality/ functionalities will be available to the Company through same.

- Inquiry of account balances, clearing cheque information, transaction history, issued cheque status, credit card balance, credit card transaction history, credit card pending and past payment information
- Transfer funds within own linked accounts, to third party accounts, on online and offline modes, Pay bills of designated utility companies on an online basis, as immediate or scheduled payments
 - Initiate and set up standing orders
- Activate/ deactivate Credit cards

Or any other functionality the Bank may provide in the future through Seylan Internet Banking Facility.

IT IS FURTHER RESOLVED THAT the Company shall agree and indemnify the Bank as follows

- to exercise utmost care and diligence during payment of Utility bills and designating accounts for funds transfers to both own accounts and third party accounts and understand and agree that the Bank will be under no obligation nor duty to recover any funds already credited to accounts either intentionally or unintentionally
- to indemnify and keep indemnified the Bank from and against all actions, claims, demands, liabilities, obligations, losses, damages, costs (including without limitation, interest and legal fees) and expenses of whatever nature (whether actual or contingent) suffered or incurred sustained by or threatened against the Bank whatsoever arising from or in connection with or any way relating to the Bank in good faith accepting and acting on instructions placed via Seylan Internet Banking as authorized by the Resolution dated..... already provided to the Bank
- the within indemnity shall not be affected and shall continue in full force and affect notwithstanding unless otherwise requested so in writing by the Company and accepted by the Bank. Nevertheless transaction performed during the validity of this indemnity shall treat and interpreted under the conditions of this indemnity.
- the Bank may at any time terminate this facility, add or cancel functionalities at its discretion by giving reasonable notice.
- the Company authorizes the Bank to debit any of the Company account(s) with the Bank with all and any amounts which may become payable to the Bank pursuant to the within indemnity.
- this indemnity shall be treated as an integral part of the Bank’s terms and conditions governing the usage of the Banks Internet Banking Facility.

.....
Company Secretary
Date :

ON A COMPANY LETTER HEAD

Business registration Number :-.....

We confirm that the following resolution was passed at the meeting of the Board of Directors held on at

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Which is duly recorded in the minute book of the company and is reproduced below.

(A) To apply for Internet Banking facility in respect of accounts opened in the name of the company with SEYLAN BANK PLC at its various branches.

(B) The bank be and is hereby authorized to debit to the Company's accounts whether in credit or overdrawn or becoming overdrawn in consequence of any such debit, the charges made on behalf of the company on account of Internet Banking.

(C) As resolved, the bank be and is hereby authorized to carry out instructions made through Internet Banking by;

Name and Designation of users

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.....

and to act on any instructions given relating to the account or relating to the transactions of the company.

(D) The bank be and is hereby authorized to honour instructions initiated and authorized in accordance with the paragraph (C) above.

(E) The persons authorized to use Internet Banking facility on behalf of the company and mentioned in paragraph (C) above be and they are hereby authorized on behalf of the company to deal with company's accounts.

(F) The bank be furnished with such documents and information as the bank may require and that the bank be informed of and changes which may occur from time to time in the directors and other officers of the company.

(G) This resolution be communicated to the bank and remain in force until an amending resolution be passed and certified copy thereof shall be communicated to the bank and acknowledged in writing.

.....
CHAIRMAN

CORPORATE SEAL

.....
SECRETARY

DATE